



**HOLY FAMILY CATHOLIC PRIMARY SCHOOL  
PARENTS & FRIENDS ASSOCIATION  
Wednesday 9 August 2023 7.20pm**

**Minutes**

1. Welcome

*Note: Meeting time delayed as the time was incorrectly advertised in school newsletter.*

  - Acknowledgement of Country
  - Prayer
  
2. Attendance & Apologies – Class parent coordinator  
Social co-ordinator has stepped down due to personal circumstances. A big thank you to Carolina for all her efforts over this year. You will be sadly missed on the Committee and at Holy Family.
  
3. Previous minutes (P&F Forum 24 May 2023) and business arising – No outstanding matters.  
Minutes to be uploaded to school website.
  
4. Reports
  - **Principal**  
Parish and school engagement:
    - Principal and Assistant Principal attend monthly meetings with parish team.
    - Parent engagement coordinator: Toddler Tales growing week on week and provides a great opportunity to connect new parents. Coffee Connect also getting good attendance.
    - Christmas Around the World will be a combined school and parish initiative. Further details to follow next term.
  
  - Student achievement:
    - Sound waves spelling program – whole of school initiative has been well received by staff and students. Impact to be measured through NAPLAN.
    - NAPLAN results – Years 3 and 5. Holy Family achieved higher than national average for both year groups
  
  - Parent engagement:

- Leader in me: open day Thursday 10<sup>th</sup> September. 100 people registered.
- School advisory committee: low key to date. To be reviewed Term 3. Investigating potential Sports Committee – parent involvement would be welcomed.
- Parish masses – organised by year group. Opportunity for children to be involved in mass. All welcome – catholics and non-catholics.

➤ **P&F Executive**

Social Justice:

- Social justice involvement gap – opportunities for re-engagement to be investigated. Ongoing initiatives perhaps more aligned with previous generations. New-refreshed focus for current school community to be investigated.
- Amazing me – Roger O’Sullivan Award – not being progressed this year.
- St Jude’s Tanzania (funding for training of teachers in Tanzania). Historic involvement since 2005. Ongoing support to be reviewed.

P&F reports:

- Treasurer – audit nearing completion (2019-2022 coverage).
- CSBB – minutes from previous meeting to be circulated.
- Social – position available.

5. Agenda Items

➤ Coles Development Update

Crane agreement now in place – crane will not be over school during break times. Traffic management plan being more closely monitored by developer management team. Weekly update can be found in the Principal’s section of the school newsletter.

➤ Playground Update:

CSBB working with school to progress plans for the playground. Contractor quotation received. Plans to be exhibited for P&F committee review. Agreement to proceed with quote being sought.

- Chair – motion to approve quote and proceed with playground upgrade.
- Treasurer comment – sufficient funds available.
- Parent comment - support to proceed, seconded by Secretary.

➤ Lindfield Art Show & Fair

47<sup>th</sup> year. Main fundraising event for the school community.

- 108 artists exhibiting – increase on last year.
- Opening night – Friday 1 September. Tickets now on sale. Previous families with children now in Year 12 have been invited. Former Year 6 parents also invited to attend event. Live music secured – Over and Out.
- Saturday – spring fair. Volunteer sheet is now live – year groups allocated zones.
- Advertising flyers will be printed this week. Banners to be erected for 2 weeks from 21 August on major sites. Advertising around school will be available end of week.
- Strong local business support.

- Event is not just for the Holy Family community, also an opportunity to engage the wider Lindfield community.
- Chair to attend school assembly to promote the Fair.

#### 6. Other Business

Father's Day Morning Tea Sunday after the Fair - 10.15am.

Holy Family Father's Day celebration on the Thursday prior to the Art Show. Parent co-ordinator needs volunteer support. 7.30am cooking start. 8am food available. Kids included for food. Trybooking link to be ready at the end of the week.

Term 4 Events:

- Christmas Around the World – 1 December (Christmas carols). Whole of school event.
- Friday 24 November – Colour Run
- School Disco – EOI to be sent out to gauge interest.

Meeting close 8.30pm