

Monday, 23 January 2023

Dear Principal/School Transport Coordinator,

**Subject: Back to School in 2023**

As your local school bus operator, we wanted to start the new school year with a warm welcome and extend our best wishes to you and your school community for a safe and happy 2023.

We are committed to working with parents, guardians and schools to provide safe, reliable and efficient bus services. As you know, late last year we provided you with a *School Bus Information Guide*, downloadable at <https://bit.ly/3XsUcAZ> to help your students ease back into the school year. We thank you for your assistance in helping to communicate this to your school community.

The new school year is a great opportunity to reinforce the important requirement that **all students must tap on and off with a valid Opal card every time they travel**. This informs how many people use our services, which helps to ensure that our services meet the needs of your school community.

Any assistance your school can provide to communicate this message to students would be appreciated as low 'tap on' and 'tap off' data may indicate our services are underutilised. Students must follow regulations when travelling between home and school using public transport. The *Student Code of Conduct* can be downloaded at <https://bit.ly/3Zzq9c5>. We encourage you to share this with your students and families.

We would like to take this opportunity to remind you that your school timetable can be accessed at <http://www.transdev.com.au/sydney-school-bus-timetables/> by entering your school name to download a relevant timetable.

Should you have any questions about your school services, our School Engagement Team is more than happy to meet with you to discuss. Please feel free to provide your comments to [tdnsw.schools@transdev.com.au](mailto:tdnsw.schools@transdev.com.au) and we will respond as soon as possible.

Warm regards,

**Transdev NSW School Engagement Team**