



**HOLY FAMILY CATHOLIC PRIMARY SCHOOL**

**PARENTS & FRIENDS ASSOCIATION**

**Tuesday 19<sup>th</sup> October 2022 7.00 pm**

## **Minutes**

1. Present/ Apologies
2. Opening prayer
3. Acceptance of minutes P&F Meeting minutes 3<sup>rd</sup> August 2022 – Accepted by member of the committee
4. New items from parents
5. Correspondence
6. Principal's report : see addendum #1

- a. 2022 capital works update

Suggested plan for the playground. Lou will make available to parents and children. This is the last infrastructure project funded by the P&F.

- b. Other projects (robotics, readers, skip bin for cage, band requests, lounge for office, white boards/ screens) – see addendum #1

Glow and Grow feedback was very positive for both children and parents who attended

Bass Amp and Hot Potato Band program to go ahead Lou and P&F agreed– funded by the P&F

7. President's report – Term 4 events discussed. Artshow and Fair will be coming up in 2 weeks. President reported that Holy Family were finalists for the 2022 Roger O'Sullivan award. We will farewell Lou Dogao and Maree board at the end of the year. New Principal has been appointed. There was no parental involvement in the appointment process. President has contacted Danny Casey about this process.

2023 – P&F executive have completed their 3 year tenure at the end of 2022, and will need to elect a new executive committee – Roles include president, secretary, social committee, CSB representatives, Treasurer roles. Parents advised to please consider.

8. Treasurer's report – Father's day breakfast was a break even. Artshow and Fair financials discussed. Treasurer meeting with Auditor in November.

Discussed how we may use our P&F funds moving forward. Music, dance, debating, coding, school performances, drama club, adding a tuck shop day.

**Action: to ask parents for suggestions moving forward.**

9. CSO parent report

No updates since the last meeting. Reps were unable to attend last weeks meeting. No movement of DBB this year. Leadership meeting next week. Parents encouraged to attend. Focus is to share innovations across the schools. Three pillars: Curriculum, staffing and parent engagement.

10. School Marketing report

Waitlists are present of 2 classes. School is unable to accept more students unless we have staffing available. School numbers have increased from 185 to 225 children in 2 years.

Learning support assistants discussed.

11. Other Business

- Coles update – committee met with Third-I, about Coles construction and sponsorship. Third-I will come back to us about this in the next day. They will be onsite 31/10/22. Demolition will occur in November and go over Christmas. Excavation to March, and then building starts. Dates to be finalised. Details about pollution impacts on the school need to be discussed. Balfour lane will not be able to be used for some time. No major deliveries will occur during drop off and pickup. Monthly meetings will continue with Third-I. Website will be live in the next 2-3 weeks. Also agreed to a community meeting to be arranged. Outline of the timeline will be available in the coming weeks.
- Comms – WhatsApp groups – appropriate use was discussed.  
**Action: Guidelines to be set up for appropriate use of Class WhatsApp.**
- Art Show / Fair - ticket sales going well for the Artshow cocktail party. Social reps want to close sales at the end of the week. Donations are wanted. All going to plan. Amazing work by the social committee.
- Events for Term 4
  - Parent engagement – psychologist presentation
  - Grandparent's day
  - Colour Run- 2<sup>nd</sup> December. Yet to close 2021 Colour run. Objective for the event discussed. Will be a fund raising event. Volunteers needed – wanting to target kindy and year 1 parents. BBQ discussed

- Christmas concert/ disco / Farewell to Lou/ Maree event to be discussed

## **Addendum #1**

### **Principal's Report P & F Meeting 25<sup>th</sup> October 2022**

- In View has sent through a playground design for review and discussion.
- Our Staff Development Day, day 2 of our Mini Certificate of Gifted Education, was another day of challenge and learning. It was a wonderful opportunity for the staff to be able to not only have time together to learn and apply the learning in a practical way by making adjustments to programs for our gifted and high achieving students but to also be able to share and work with the St Kieran's staff.
- The school musical 'Pirates versus Mermaids' was a great success. Every student had the opportunity to participate. Thank you to Mrs Forster for all her work preparing the children. Thanks also to Mrs Stenhouse for her practical support with staging and props.
- All remaining classrooms with old interactive whiteboard technology, including the Library, have had new interactive flatscreens installed during the holidays. The teachers and children are very excited to have the new technology and all are now able to see and read the screen - not previously the case in all rooms last term. These are wonderful resources that help facilitate and enhance the children's learning experience. Thank you to the P&F for the financial support that allowed us to do this in all classrooms.
- Repair and Maintenance work that has been organised by CSBB has been completed. This involved painting of ceilings in hallways and classrooms, painting of most doors and the recarpeting classrooms on the ground floor.
- Staffing allocation for 2023 stands allows for 9 classes. This will see 2 Kindergarten and 2 Year 1 classes, 1 Year 2, 1 Year 3, 1 Year 4 and a Senior school comprising Year 5 and Year 6 with 2 teachers (as was the case this year). Learning Support is yet to be finalised but preliminary staffing is very similar to this year.
- We welcomed Mrs Nunn back from her maternity leave. She is working 2 days a week this Term as Assistant Principal release and Year 4 STEAM teacher. We also welcomed back Mrs Thomas.
- I have nominated the replacement of the synthetic grass as our one CSBB supported project for 2023. The synthetic turf is quite worn having survived over 12 years of use. Hopefully, the project will be given the go ahead.
- Congratulations to Mrs. Board on her appointment as Head of Teresa Ball (Head of Primary) at Loreto Normanhurst commencing 2023. Mrs. Board will be missed but her success is an indication of the quality of our staff at Holy Family, in particular Mrs. Board.

- Congratulations also to Mrs. Pauline Dinale who, as you know, has been appointed as Holy Family Principal beginning 2023. I know this community will welcome her.