



**HOLY FAMILY CATHOLIC PRIMARY SCHOOL**

**PARENTS & FRIENDS ASSOCIATION**

**Wednesday 30<sup>th</sup> March 2022 7.00 pm**

**Minutes**

1. Present/ Apologies – Emily and Anna apologies
2. Opening prayer
3. Acceptance of minutes P&F Meeting minutes 16<sup>th</sup> Feb 2022 – accepted by treasurer
4. Correspondence - nil
5. Principal's report – see attached
  - a. 2022 capital works plan
    - Solar my school project (P&F plus Parish) discussed
    - Other projects (P&F)– Ramp (see Principal's report) playground , grassed area behind pergola – is being considered.
    - Band and choir have restarted – thanks to Virginia for her support and assistance with getting this up and running
    - No confirmed date of when the driveway will be complete. Parents encouraged to ring the council to provide feedback. Credit given to teachers at drive through.
    - Ongoing issues with the drive through and right turn into Balfour lane from Balfour street.
6. President's report – see attached
7. Treasurer's report - update – 2021 financial statements compiled. Audit to commence soon. Cocktail party – subsidised by the P&F P&F. Funds have also contributed to the year book and the Amazing Me! program
8. CSO parent report - discussed meeting held earlier in the term
9. School Marketing report - consistent trend of sign ups to open day. Conversion rate is good from sign up to turning up to the open da. Approximately 36 children expected for next year. Ongoing 'nurturing' email will be sent. Discussed event next year – preparing for high school – potential date 17<sup>th</sup> May.

Third – I information session for families will go ahead and is planned for Tuesday 10<sup>th</sup> May

Third-I CSBB has not given approval for Third-I to provide sponsorship. P&F would like more transparency as the P&F feel this is an important issue for our community. CSBB parent advised that she will work with the CSBB on this issue. ACTION: A working group to be set up– President to put together a working group with key people in the school community. CSBB parent to discuss with CSBB. Michael will set up a google doc

10. General reports - Nil

11. Other Business

- Coles development update – Third-I engagement – see above
- Art Show and Fair strategy – this will be high priority. Chantelle Moylon will be stepping down from her role. Need a director. The P&F core responsibility is the Fair. Early Term 2 this will be the priority
- Events update for 2022 –
  - Term 2 – Mother’s day stall – 4<sup>th</sup> May.
    - Mother’s day mass – 5<sup>th</sup> May – Michael to discuss with Social coordinator, need lots of Dads involved for the breakfast – to advertise into the newsletter. Class parent to send a note out to get the men to volunteer.
    - Mid Year Dinner – July – Christmas in July
    - Well-being event. CSBB have a lot of resources. Consider a talk to parents by a psychologist.

Other – mandatory masks have been introduced at some other schools.

Lou will look into the details around this.

Lou taking long service leave over the next few weeks.

Discussion about NAPLAN results from 2021

Discussed future Meetings and how to encourage parents to be involved. – add an Agenda item – ‘ other issues to discuss’

Meeting Closed: 8.30pm