

**HOLY FAMILY CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION**



Wednesday 24th November 2021

7:00 pm

Annual General Meeting

Minutes

1. Attendance / Apologies
2. Opening prayer
3. Acceptance of minutes from previous AGM 2020 – Accepted by the treasurer
4. Election of P&F committee members for 2022
President: Michael Maguire
Secretary: Jane Solomon
Treasurer: Michael Willett + co-treasurer TBA
Diocesan Parent (CSP): Olwyn O'Dowd + TBA
5. Principal's Annual Report – See attached
6. President's Annual Report – See attached
7. Treasurer's Annual Report – Michael reported the cashflow and balance for the year.
8. CSP Annual Report
9. Marketing Report – Nil to report
10. Capital works / P&F projects – Lou looking into some environmental projects for the school. Playground project is ongoing. The ramp project is ongoing and funded by the BBCSP. P&F want to contribute to upgrades to the school. The green space may need an upgrade soon. STEAM wishlist has been put together, and P&F are willing to contribute.
Parent activities to be organised. Amazing me program for early next year. Other interesting programs for parent wellbeing.

11. General Reports – see String Ensemble report attached

Band – the current parent coordinator will be leaving the school. The band will need a new coordinator. NSW Government – Arts Unit have grants available for public schools. ACTION: To look into equivalent grants through the catholic school's office.

12. Other Business

- 2021 Colour Run and BBQ

Some money has been raised by individuals. 154 students currently enrolled. All students need to enrol to be part of the fun run. All inflatables have been organised. Our school has made the decision to make this a non-fundraising event.

P&F will contribute funds, and items such as handballs and pain, will be purchased to hand out to all students. Lots of volunteers for the event. The BBQ needs a lead person. Volunteers will be masked. P&F will pay for the BBQ.

- 2021 End of year Celebration 9th December – cancelled due to COVID
- COVID update – CO2 monitors are now in place
- 2022 Coles development update – New Balfour Lane will be completed by early next year
- 2022 Art Show & Fair – current art show coordinator will be stepping down. Michael to speak with her about a replacement. Plan for the AS&F to be in October 2022
- Grants – to apply for the environment grant early next year – refer to principal's report
- Fairy fund / Christmas presents – It was suggested we have a school fairy fund, and divide it amongst the classes. Christmas Presents –the funds to be more evenly distributed between teachers. Social coordinators to organise class presents, for all teachers.
- Social events for 2022 discussed – welcome BBQ, Morning Tea for kindy parents, Disco could be held in term 1, Welcome cocktail party.

Merry Christmas!

Meeting closed 8.30pm