



***HOLY FAMILY CATHOLIC PRIMARY SCHOOL***

***PARENTS & FRIENDS ASSOCIATION***

***Tuesday 19<sup>th</sup> October 2021 7.00 pm***

**Minutes**

1. Present / Apologies noted
2. Opening prayer
3. Acceptance of minutes 1<sup>st</sup> Sept 2021- MW
4. Correspondence
5. Principal's report (see addendum #1)

Next Friday – World teachers' day – Social coordinator to organise something for the teachers from the P&F, and something for well-being week

*- Capital works/ P&F funded projects:*

- 2021 Digital boards replacements – P&F will contribute to this.
- 2021 The Solar project – Father Colin will partially fund from parish and P&F to contribute. Grant application will be settled in November.
- 2022: playground upgrade has been approved.
- 2022: Furniture for library/ collaborative learning space discussed.
- 2021/22: Ramp

*- COVID planning/progress:*

Windows have been repaired, and will be opened to allow for ventilation. Doors at highfield road and staffroom and office are open. School will have CO2 monitors (2) which will be distributed between classes. WHS office looked into purifiers and the small, affordable purifiers were deemed not appropriate for the classroom. Natural ventilation is the preferred option at this stage.

Masks: recommended/optional for the children.

Discussed drive-through, and need to ensure people read the compass notes, and are easily able to get children in and out of the car efficiently. Ensure parents are at pick-up, and drop off at the appropriate staggered times

6. President's report (see Addendum #2)
7. Treasurer's report – staff gifts were purchased, and well received.
8. CSO parent report –

**BBCSP Update**

There were two meetings held in September. Unfortunately due to work commitments I was unable to attend either, the latter being scheduled at short notice.

The AGM/Year in Review meeting will be held on Wednesday 3rd November.

September meetings: the first focused on the continuation of HBL and the plans for a transition back to school (at that point in time). Danny Casey attended to hear feedback from CSP reps on these matters to provide guidance to his teams to put effective strategies in place.

Later in September a CSP Focus Group was held to discuss two of the goals of the Towards 2025 strategy. Discussions were facilitated by the stream leads for these areas of focus, again to receive feedback from parents to inform plans.

*GOAL 2: WE WILL ACCOMPANY STUDENTS, FAMILIES AND STAFF TO KNOW CHRIST AND TO GROW IN FAITH OBJECTIVE 2.4 STRENGTHEN FAMILY, SCHOOL, PARISH AND DIOCESAN RELATIONSHIPS*

*2.4.1 Establish structures to strengthen the relationship and connections between family, school, parish and diocese*

*GOAL 5: WE WILL EMBED FUTURE-FOCUSED SYSTEMS, POLICIES AND PROCESSES*

*OBJECTIVE: 5.2.1 STIMULATE ENROLMENT GROWTH AND FINANCIAL VIABILITY OF THE WHOLE SYSTEM*

*5.2.1 Simplify enrolment principles and procedures and improve school promotion*

## 9. School Marketing report –

- Transition to Kindy Program (conversion and running last min's enrolment advertising campaign)
- Brand Awareness campaign- working with our school community in growing our testimonial page as well as local community (preschools + real estate agents).
- Having conversations with Third.i – the agency who manages Coles development on a joint marketing activities that could benefit our school community and support our acquisition and engagement

## 10. Other Business

- Colour Run – Thursday 9<sup>th</sup> December

Discussed fundraising for the event, and the P&F decided this is about having fun, and not raising money this year. Suggest a sausage sizzle at the end of the event. Social coordinator contact local butcher. President and coordinator of the funrun to discuss details as below. Anyone who has already made donations, will be refunded.

The first communications to launch the event went out in the newsletter, and communication will go out via other platforms / compass

Coordinator will need someone to work closely with her on the planning in the coming weeks as she will not be here on the day to oversee things - a lot is preplanned and the Fun Run Team have done most of the hard work. We need a min 10 volunteers - 1 or 2 to support in advance, and 8-10 to help on the day.  
President and coordinator to discuss further actions

- Year 6 Cake-stall - the cake stall will go ahead with covid restrictions.
- School Disco / movie night - cancelled
- Christmas markets – cancelled
- End of year / Christmas drinks – 10<sup>th</sup> Dec – Social coordinator to look at hiring the Lindfield soccer club venue. If unable to have large numbers of people, then may arrange year group activities instead
- End of year concert – won't be a live event at this stage. Recordings are being done.
- AGM to be held at the Greengate – 24<sup>th</sup> November 7pm

*Meeting closed 8.30m*

## Addendum #1

### Principals Report

19<sup>th</sup> October 2021

We have begun our return to school welcoming K & 1 on site this week. Lots of smiles and happy faces, including parents. Our focus is reconnecting children and their wellbeing after 16 weeks of HBL. Years 2 - 6 return next week and the focus will be the same.

Teachers are pleased to be back. Year 2 - 6 teachers are very much looking forward to Week 4.

CSBB continue to provide funding for a casual teacher 2 days a week for all Term 4 initially for HBL+ and continuing to support teachers and students in their return to school.

During the school holidays Mrs Chung, Mrs Chapman and Mrs Stenhouse completed training in the updated version of Minilit, Sage. Mrs Stenhouse, Mrs Chapman and I completed training in Reading Tutor, a one-to-one literacy program for Year 2 and older. The cost of training and resources was funded by CSBB.

Virtual Information Night for 2022 Kindergarten parents will be held this Thursday evening.

As per Government guidelines, Semester 2 reports this year will focus on Religious Education, English and Mathematics. There will not be an A to E scale rather a Working Towards, Working At and Working Beyond. Comments will be included for each of the 3 learning areas and there will be a general comment.

Drive Thru is open, roundabout and road surface work joining our driveway will be fully completed during holidays or at a weekend.

## Addendum #2

Holy Family P&F Presidents Report October 19th 2021

It's wonderful to see after many months of HBL learning for our families and staff, that classes resumed for our kindy and year one children this week. The warm welcome at drive through from all the teachers put the biggest smiles on our kids' faces, and I know my daughter Eleanor is so happy to be back! Only one more week to go for the others.....Nearly there!

On behalf of all parents, the P&F, a heartfelt thanks to Mr Dogao, Mrs Board, and to all the teachers and staff for their HBL efforts. We can't express our gratitude enough for your contributions during this very difficult time, and to your unwavering devotion to our children and their learning.

It's highly likely that we'll be once again unable to hold in person social events in term four that get the entire school community together due to the COVID restriction. We'll just have to make 2022 even bigger!

I hope you and your families are keeping well. For those who've had children return to school this week, I hope they're enjoying being back in the classroom.

Michael Maguire Holy Family P&F President