

HOLY FAMILY CATHOLIC PRIMARY SCHOOL

PARENTS & FRIENDS ASSOCIATION

Tuesday 28th May 2019

7:00 pm



Minutes

1. Apologies: None
2. Opening prayer- Lou
3. Proposed motion to accept minutes of P&F Meeting held February 2019 as provided (Elena)
Agreed: Patrice, Seconded: Lou.
4. Principal's report (See appendix A)
 - i. Lift due July
 - ii. Compass System roll out, will replace skool bag. Expect improved parent communication, staff access (reports etc)
 - iii. Getting quotes for more flex furniture for other year groups.
 - b. Vision statement Review and Development
 - i. Started last year to **clarify our vision**. Great time to look at what we stand for. Question: What is the best way to engage our parents in the process of clarifying the vision for Holy Family? Suggestions: Word of mouth works best, but also have notices, emails, principal sessions & consultations, surveys, maybe school social media (closed groups).
 - ii. Aiming to launch by end of T3.
5. President
 - a. Mother's day morning tea & Band camp- thank you. (ACTION: **Newsletter thank you, would be great to get some photos of the band, strings etc up, include in marketing material**). With school numbers decreasing we need to keep the band and string ensemble numbers up.
 - b. Uniform shop & P&F involvement – volunteer, parent in paid role or external company? Discussion required with advisory board etc to decide way forward.

- c. Holy Family Parent Survey – 2 surveys have been done, last one in 2014. Going to do an update, using survey monkey with the same questions as previously used. Suggestion to use in conjunction with the Vision work, want to use existing data to have a longitudinal view.
Look at actions to be taken from survey. Also discussed having a more regular survey or similar. Sub-committee meeting to be organised.
 - d. Marketing at Holy Family – currently reactive to things happening, demographics of the area have changed very quickly. How can we anticipate what's happening and see what we can do to respond to that. Eg. How can we reach out to ESL families. How can we make HF more attractive? What are we doing well and how are we selling ourselves? Eg. Naplan results, band, strings etc. Teacher engagement, teacher ongoing PD. Need to differentiate ourselves. Can the BBD/CSO help us? Need a value proposition eg. "Building tomorrows leaders". Educating people that you don't need to be catholic to attend school. Foundation is still going to be based on scores. Alumni? Discussion around ways to engage with the local preschools & day care centres, Chinese community etc. Idea: Community morning, bring in people to the school, P&F, parents etc. Parent Champions- board initiative. ****ACTION: PS to Engage with meeting attendees regarding daycare/preschools)**
 - e. Catholic Schools in the BBD – suggestion to invite Peter H to talk about our school and the broader plans.
**** ACTION: PL to invite Peter H to discuss strategy for BBD schools****
6. Treasurer's report – copy available on request
- a. Art show summary – Great effort Pam! ****ACTION: newsletter- item to be placed in newsletter****
 - b. ****Check with Vicki re: photo money through trybooking/QKR**
 - c. **** Lou to check with Vicki about closing the social committee account****
 - d. St Jude's Sponsorship
 - e. What will we do with the \$ term deposit money? Suggestion to set up a preschool attached to the school. ******
7. Coles redevelopment- any update? No.
8. Social event volunteers update- No coordinator, have filled disco and colour run/walkathon. Alternate options discussed such as family movie night or casual dinner at West Lindfield Soccer club rooms.

Meeting concluded at 9:30pm.

Principal's Report

P & F Meeting

28th May 2019

- Awaiting delivery of outdoor lift. Infrastructure complete.
- Compass, new student information system, being rolled out soon. Skoolbag will discontinue. School community to be informed.
- Staff changes for Term 3: Mrs S seconded to Catholic Schools Office as part of GeneSIS (including Compass) Team assisting with roll out and on-site support. Ms P will be Year 5 teacher and Mrs M Assistant Principal Release Terms 3 and 4.
- Flexible learning furniture being used effectively in Kindergarten providing different learning spaces for different tasks and needs.
- "Learning Together" Playgroups.
- Vision Statement review and development.