



Holy Family Catholic Primary School

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Dear Parents

Thank you for considering Holy Family Catholic Primary School, Lindfield for enrolment of your child/ren.

Enrolment in a Catholic school is a commitment by parents to the ongoing faith development of the child/ren. At Holy Family Catholic School we wish to support families in this very important role. Parents considering enrolling their child/ren at Holy Family are asked to examine their own faith development and their commitment to the communal and liturgical life of our Parish and school. To assist you in enrolling your child/ren in our school please use the following procedures and familiarise yourself with the Enrolment Policy for Diocesan Systemic Schools located on our school website.

Enrolment preference is given, in order, to:

- Those children and families who are known and are involved members of our local Catholic community;
- The children of Catholic families who have expressed a commitment to support the life of the Catholic school in the parish of Lindfield Killara;
- The children of other Christian families who have expressed a commitment to support the life of the school, and
- The children of other non-Christian families who have expressed a commitment to support the life of the school.

The enrolment of siblings – “The enrolment of siblings is encouraged where there is a demonstrated commitment to support the life of the school and the parish.” It is noted though that the priority points reproduced above, may give rise to a situation where priority is given over the enrolment of a sibling. However, within each of the priority points, all things being equal, enrolment of a sibling would take precedence over a new child.

PROCEDURE FOR ENROLMENT

1. Please complete the “Application for Enrolment” form and return it to the school office. The following documentation is required for your application to be considered;
 - A. Copy of your child’s birth certificate. Original must be presented to the school office with the photocopy.
 - B. Copy of your child’s passport and visa if born overseas. Original must be presented to the school office with the photocopy.
 - C. Copy of your child’s passport and visa if both parents were born overseas. Original must be presented to the school office with the photocopy.
 - D. Copy of Australian Citizenship Certificate if applicable. Original must be presented to the school office with the photocopy.
 - E. Copy of your child’s baptismal certificate. Original must be presented to the school office with the photocopy.
 - F. Copy of your child’s immunisation certification. Original must be presented to the school office with the photocopy.

- G. Complete Section A of the Parish Priest's Reference Form and return it to the school office with a family photo attached. The school office will forward to the Parish office for Section B to be completed.
- 2. A non-refundable enrolment fee of \$100.00 per child must also accompany your application form. Cheques should be made payable to Holy Family Catholic Primary School. Credit card payments will be accepted at the school office.
- 3. The closing date for enrolment is 30th May the year prior to your child commencing at Holy Family. Enrolments received after this date will be placed on our waiting list and will only be considered should a place become available.

APPLICATION SCHEDULE

March/April	Applications received
March/April	Interviews with Principal & Parish Priest
May	Parish Enrolment Committee considers applications and applicants notified
October	Parent information night for all Kindergarten parents in the school hall
November	School orientation mornings for children
End of January	Kindergarten students commence

Kind regards,



Lou Dogao
Principal